



Confirmation of: ☐ Conference Call Date: 08 Feb 00 1:30 pm (Alaska)
☐ Teleconference Date: 14 Feb 00
☐ Other: Jacobs Engineering
Place: Anchorage, Alaska

Subject: MOU Work Group Teleconference

Participant	Organization	Phone
Beckley, Bill	Ridolfi Engineers (for MIC)	206-682-7294
Benson, Jeff	Metlakatla Indian Community	907-886-4200
Beyette, Garth	Federal Aviation Administration	907-271-3355
Deering, Robert	U.S. Coast Guard	907-463-2440
Dokoozian, Lyn	Jacobs Engineering Group Inc.	907-563-3322
Elconin, Andrea	U.S. Army Engineer District-Alaska	907-753-5680
Hanson, Diane	U.S. Army Engineer District	907-753-2631
Jean, Lucy	Federal Aviation Administration/Reliance	907-271-5225
Johnson, Karol	Federal Aviation Administration/NISC	907-271-2378
Mandan, Mary	Metlakatla Indian Community	907-886-4200
Meyer, John	Ridolfi Engineers (for MIC)	206-682-7294
Phillips, Tammy	U.S. Army Engineer District-Alaska	907-384-7442
Swearington, Sam	Federal Aviation Administration/NISC	907-271-3352
Renk, Russ	Federal Aviation Administration/NISC	907-271-3294

MEETING MINUTES

Action Required By	Agenda Item No.	Discussion
		<p>This was the scheduled biweekly meeting. The following agenda items were discussed:</p> <ol style="list-style-type: none"> 1. Roll Call 2. Agency Information and Schedules 3. Action List 4. Discussions and New Issues 5. C-3 Plan 6. Teleconference/Meeting Schedule 7. Closure

	1.0	<p>Roll Call</p> <p>Roxie Commack will be out of the office during February. She should continue to be copied with work group correspondence. Lucy Jean is in Anchorage. Dave Hanneman is in training until 6 Mar 00.</p>
	2.0	<p>Agency Information and Schedules</p>
	2.1	<p><u>BIA</u></p> <p>Ty Matt is preparing the work plan for debris removal; when finished, a copy will be provided to FAA.</p>
	2.2	<p><u>FAA</u></p> <p>The release investigation report will be received and distributed by FAA during the week of 14 Feb 00.</p> <p>Of the 35 selected project references, 25 have been scanned and formatted. When the project is completed, the references will be distributed to the group and posted on the web site in .pdf.</p> <p>The pulled tanks are being decommissioned.</p> <p>As requested, Benson will provide FAA with a copy of the AGI/GTE report regarding cleanup activities at White Alice during Nov 99.</p>
	2.3	<p><u>MIC</u></p> <p>Louisiana Pacific is cleaning up the Woodbridge site, preparing a work plan for the Alder site, still working on the golf course site, and preparing a draft remediation plan.</p>
	2.4	<p><u>USAED</u></p> <p>Regan Sarwas is drafting the data management plan as the first step toward preparing the GIS.</p> <p>Jacobs is preparing estimate for adding FAA's reports to the administrative record.</p> <p>The draft 1999 RA/RI Report will be submitted on 3 Apr 00 for review. The final report is scheduled to be submitted by 15 Jun 00.</p> <p>The draft Community Involvement Plan (CIP) will be submitted 29 Feb 00; comments are due to Jacobs by 21 Mar 00; the final CIP will be submitted on 11 Apr 00.</p> <p>USAED received some calls from Ecology & Environment (E&E). EPA contracted with E&E to prepare its preliminary assessment.</p>

<p>MIC USAED USCG</p>	<p>2.5</p>	<p><u>USCG</u></p> <p>Deering is reviewing the draft Preliminary Assessment. He has also been working with Mike Drewett (CH2M Hill) to update the import plan.</p> <p>Benson requested a copy of the preliminary assessment.</p> <p>Action:</p> <p>Benson...provide FAA with a copy of the AGI/GTE report regarding cleanup activities at White Alice during Nov 99.</p> <p>Dokoozian...Submit the draft 1999 RA/RI Report on 3 Apr 00 for review.</p> <p>Deering...Provide Benson with a copy of the preliminary assessment.</p>
	<p>3.0</p>	<p>Action List</p> <p>Refer to Action List.</p> <p>Action:</p> <p>Refer to Action List.</p>
	<p>4.0 4.1 4.2 4.3</p>	<p>Discussions and New Issues</p> <p><u>Brief for New MIC Council Members</u></p> <p>An MIC Councilman requested a brief regarding the federal agencies' cleanup activities. USAED will coordinate preparation of a document describing progress to date and plans for 2000. It will be aimed at council members and address issues confronting the council (e.g., historic preservation). Multiple documents will be submitted: one now, one in mid-March before field work, and one in the fall after field work.</p> <p><u>Community-Wide Informational Materials</u></p> <p>The group discussed preparation of a document describing the MOU Work Group and each agency's role.</p> <p>Comments and observations were made regarding balancing the value of keeping the community informed versus using time for indirectly-productive activities such as report and handout material preparation.</p> <p><u>Health Fair</u></p> <p>The annual Health Fair will be conducted on 12 Apr 00 from 12:00 to 5:00 pm. This year, each agency will have separate tables but position them near each other. Deering will inquire whether USCG Marine Safety Division will participate. Dokoozian will distribute the contact number for Gloria Booth, MIC Health Fair Coordinator.</p>

<p>USAED</p> <p>USAED</p>	<p>4.4</p>	<p>Benson pointed out the efficacy of disseminating information—better that community members come by, browse, and ask questions than sit in meetings.</p> <p><u>EPA Visit to Annette Island</u></p> <p>Elconin reported on EPA’s January visit to Annette Island: EPA urged MIC to pursue inclusion on the NPL. MIC decided to let EPA conduct a preliminary assessment. If the scores are sufficient, EPA will return to MIC and request that Annette Island be listed. If MIC declines the listing, EPA will not participate because it lacks the resources to be involved in a non-NPL project regardless of the hazard ranking.</p> <p>EPA did not specify sites or boundaries of interest but will probably designate the whole area south of Yellow Hill, possibly dividing it into operable areas. EPA will investigate non-POL issues, including PCB, lead and mercury.</p> <p>The assessment and ranking will not be completed in time to impact this year’s plans.</p> <p>Action:</p> <p>Elconin...Coordinate preparation of a document describing progress to date and plans for 2000.</p> <p>Dokoozian...Distribute the contact number for Gloria Booth, MIC Health Fair Coordinator.</p>
	<p>5.0</p>	<p>C-3 Plan</p> <p>FAA, USAED and USCG are preparing backup sheets. A meeting will be scheduled to discuss sharing and standardizing data designs between agencies.</p> <p>Action:</p> <p>Refer to Action List.</p>
	<p>6.0</p>	<p>Teleconference/Meeting Schedule</p> <p>The next teleconference is scheduled for Tuesday, 22 Feb 00, at 1:30 pm (Alaska).</p> <p>The next MOU Work Group meeting is scheduled for 15 Mar 00 at Annette Island. Benson will draft the agenda; Jacobs will distribute it. EPA representatives will be invited to attend the meeting.</p>

JACOBS

ENGINEERING GROUP INC.

Project Note

Engineers and Constructors

ALASKA OPERATIONS

Contract No. DACA85-95D-0018

Project: Annette Island

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DC#AKT-J07-05M314-G01-0034

MIC		Action:
Jacobs		Benson...Draft the 15 Mar 00 agenda (Jacobs will distribute).
		Email the 22 Feb 00 agenda to participants on 99.
		Teleconference adjourned at 1452 (Alaska).